

**Background:**

Miles-Kevin Baron is a Information Systems professional with over 30 years experience including 16 years in supervisory and management positions. His extensive background encompasses computer and communications technology including networking, audio engineering, programming, basic electronics, marketing, multimedia, web design, customer service, and training. This background, which includes over 14 years of military service, has provided him with the skills and experience to properly evaluate technology needs, and without being limited to just one paradigm, methodology or model, provide expert, cost effective, technical advice and services.

Miles is a highly motivated and creative problem solver and leader with substantial hands-on experience in a variety of fields and industries including but not limited to international finance, satellite communications, health care, quality assurance, multimedia computer based training, audio recording/production for distribution and broadcast, local government, the Department of Defense, Department of Energy, and several branches of the U.S. Armed Forces.

During his military career, Miles achieved the rank of Petty Officer First Class as a Cryptologist, then cross-trained to Data Processing and became eligible for Chief Petty Officer. He held a Top Secret (SBI) Clearance for his entire time in the military (1977-1991) and later as a civilian was granted Secret clearances by the Department of Energy and Department of Defense. In 2008 he passed the FBI/CJIS screening for Skagit County and in early 2013 was issued a Transportation Worker Identification Credential (TWIC™) card from the U.S. Department of Homeland Security

Miles' computer skills include extensive hands on experience in software design and programming, documentation, development process, requirements, data analysis, software and hardware maintenance. Miles is proficient in MS ASP, VBScript, Perl, Javascript, the latest HTML/ CSS standards and both Microsoft Office and Open Office suites. Miles also has extensive experience with MS SQL and MySQL databases and working with spreadsheets.

While most of his background has been working in the Microsoft Windows environment, he has experience with Linux, Unix and Android based systems. He is also familiar with the standard networking protocols and has designed and configured both standalone and virtual servers and worked with Virtual Local Area Networks, switches, routers, and firewalls. Miles is familiar with several wire distribution methods as well.

**Summary of Qualifications:**

Developed several websites for corporations and non-profits both large and small that have ranged from simple informational portals to database driven eCommerce and membership management systems. Also developed several programming widgets for customized presentation of ad campaigns, content management, scheduling and news feeds.

Prepared and presented over 600 hours of formal training briefs to Staff and Executives on the subjects of data processing and management, communications, physical and computer security, and safety. Prepared and distributed several training and standard operating procedure (SOP) manuals and guides.

Managed various size computer support centers, and software development and implementation teams including daily operation and personnel management.

Developed multimedia computer based training and electronic publication including digital audio/video recording, editing and voice-over. Additionally recorded and produced several albums for a variety of artists and mixed live sound for concerts and television broadcast.

Managed large cryptologic teams employing military, civilian and government personnel and providing support to over 3,000 personal computer systems located worldwide.

Developed Corporate Technology Strategy and procedures including: Disaster recovery, security, configuration management and standards for technology and training.

**Career Highlights:**

**As a Business Process Analyst for Skagit County, Washington** he assisted the departments in finding solutions in support of the Skagit County Strategic Plan to Provide efficient, effective and responsive service. He is also the BMC Service Desk Express (SDE) Administrator, Programmer and Database Analyst responsible for the requirements analysis and redesign and reimplementation of SDE Version 10.x to be used by several departments for call and incident tracking and reporting, and the associated work flow and integration with related systems.

Additional accomplishments as Business Analyst for Skagit County included but are not limited to:

- Development of a Countywide technology orientation and training program (known as Bits n Bytes) providing workshop style training to Skagit County employees on topics such as Computer Performance, Email, Computer Security, Document Management and effective use of County Technology Resources.
- Assisted in the integration and migration of the Access Skagit County (Skagit21) Television station to the Information Services department including documentation of the current system hardware and software and assisting in establishing the current work-flow and content programming. Provided support as live broadcast Audio, Graphics, Video and Programming technician as needed for the weekly broadcast of the Commissioners Meetings and other broadcasts as required.
- Acted as Assistant/Backup for the station manager as needed and authored the Make the most of your Appearance guidelines for Access Skagit County Television.
- Initiated Skagit County's automated use of Social Media sites such as Facebook and Twitter to support transparency and to provide updates to the community
- Assisted in the submission of the The Center for Digital Government's, Digital Counties Survey for which Skagit County has placed in the top 5 Nationwide for several years.

**As Project Manager for Automated Information Management, Inc (AIM, Inc)** responsible for the life-cycle development and implementation of the Training Ammunition Management Information System Redesign (TAMIS-R) employing over 20 programmers, web developers, trainers, network staff and graphic artists to support over 6,000 users worldwide. Project included migration of the functionality of a dial-up COBOL based mainframe program supporting a small group of users to a web accessible application that met the standards for security, hardware, software and policy of all U.S. Army training facilities worldwide. TAMIS-R is primarily used by the U.S. Army to monitor, report and forecast the use of training ammunition worldwide to Pentagon officials for submission to Congress for budgetary planning.

**As IS Manager for The Forum Group and then consultant to Marriott International** (who acquired The Forum Group, Inc) initially supervising the relocation of all corporate technology, including LAN, mainframes, PC's and telephones, from Indiana to Virginia and procured, configured and distributed desktop and laptop PC's throughout the corporate headquarters and 42 communities located nationwide. Following the relocation additionally assisted in the planning, and supervised migration of all corporate technology including LAN, mainframes, PC's, accounting system and remote access to Marriott International Senior Living Services from The Forum Group, Inc.

**Employment History:****Victory Enterprises, LLC**

Mount Vernon, Washington &amp; Boston Massachusetts

*January 2011 – Present*

**Principal co-owner** of this website and cloud based hosting company that also provides technical solutions for communications, networking, marketing, and office automation.

**Flounder Bob's (Bob's Chowder Bar BBQ Salmon)**

2201 Skyline Way, Anacortes, Washington 98221

*May 2011 – August 2011*

**Bar Manager** and lead Bartender responsible for the initial setup and opening of the bar including installation of equipment, vendor selection and contacts, and initial and ongoing stocking of liqueur and related supplies. Also responsible for nightly inventory and sales reports and nightly closing and security tasks. Assisted with facility management and restaurant management as needed. Additionally installed and maintained entertainment systems, telephone system, computer and network systems and video surveillance

**Skagit County Washington****Information Services**

1700 College Way, Mount Vernon, Washington 98273

*June 2008 – January 2011*

**Business Process Analyst:** Providing Business Analysis to Skagit County departments in support of the Skagit County Strategic Plan to Provide efficient, effective and responsive service. BMC Service Desk Express (SDE) Administrator, Programmer and Database Analyst responsible for the requirements analysis, redesign and reimplementation of SDE Version 10.x used by several departments for call and incident tracking and reporting, and the associated work-flow and integration with related systems. Other accomplishments include, but are not limited to, development of a Countywide technology orientation and training program (known as Bits n Bytes) providing workshop style training to Skagit County employees on topics such as Computer Performance, Email, Computer Security, Document Management and effective use of County Technology Resources. Assisted in the integration and migration of the Access Skagit County (Skagit21) Television station to the Information Services department including documentation of the current system hardware and software and assisting in establishing the current work-flow and content programming. Provided support as live broadcast Audio, Graphics, Video and Programming technician as needed for the weekly broadcast of the Commissioners Meetings and other broadcasts as required. Acted as Assistant/Backup for the station manager as needed and authored the Make the most of your Appearance guidelines for Access Skagit County Television. Initiated Skagit County's automated use of Social Media sites such as Facebook and Twitter to support transparency and provide updates to the community.

**Sunny Ledge Enterprises, LLC**

1510 Windsor Drive, Mount Vernon, Washington 98273

*August 2006 – June 2008*

**Vice President and co-founder:** Sunny Ledge Enterprises was incorporated in August 2006. Contributed to all functions in the company as needed. Primarily an eBay business specializing in estate merchandise and vintage musical instruments. Also a part of the eBay Trading Assistant program, selling merchandise on consignment. This company's success is based on outstanding customer support which contributes to maintaining eBay Power Seller status. Additionally, provides ad-hoc IT support and consulting services to a variety of individuals, companies and organizations across the country.

**Baron Enterprises of Maryland**

1510 Windsor Drive, Mount Vernon, Washington 98273

*January 2002 – August 2006*

**Owner/sole proprietor of a recording studio,** also providing IT consulting services to a broad range of clients. (Dissolved Baron Enterprises of Maryland to form Sunny Ledge Enterprises, LLC in August of 2006)

**Automated Information Management (AIM)**

4403 Forbes Boulevard, Lanham, Maryland

*June 1998 – January 2002*

**Project Manager for the Training Ammunition Management Information System Redesign (TAMIS-R)** primarily used by the U.S. Army to monitor, report and forecast the use of training ammunition worldwide to Pentagon officials for submission to Congress for budgetary planning. Responsible for the life-cycle development and implantation of TAMIS-R employing over 20 programmers, web developers, trainers, network staff and graphic artists to support over 6,000 users worldwide. Project included migration of the functionality of a dial-up COBOL based mainframe program supporting a small group of users to a web accessible application that met the standards for security, hardware, software and policy of all U.S. Army training facilities worldwide.

**Consolidated Technical Services, Inc. (CONTECH)**

11278 Panorama Drive, New Market, Maryland 21774

*November 1996 – June 1998*

**Information Systems Manager and Senior Programmer/Analyst:** Responsible for all corporate information and technology systems including website development, digital audio/video recording, voice-over and editing, software development, and electronic publishing.

**Marriott International**, Senior Living Services  
(6/15/96-9/30/96)

**Forum Group, Inc.** (9/25/95-6/15/96)

11320 Random Hills Road, Fairfax, Virginia 22030

*September 1995 – October 1996*

**Network Manager:** Responsible for all corporate information systems including all LAN/WAN communications located at two corporate locations and 42 Senior Living Communities..

**INTELSAT**

3400 International Drive, NW, Washington DC

*November 1993 – September 1995*

**Help Desk Support Technician and Team Leader** supporting more than 900 users worldwide by telephone, on-site visits and one-on-one training; Network Administrator and primary executive customer support representative providing support and training of executives and their assistants. Duties also included help desk tracking system administrator, knowledge base development, Internet and personal computer communications consulting, and intranet development. Member of the network upgrade team project, migrating the LAN from PC LAN Manager to Novell 4.x and provided support for the DOS to Windows and WordPerfect (5.x) to Word (6.x) conversions.

**International Monetary Fund (IMF)**

200 19<sup>th</sup> Street, NW, Washington, DC

*January 1992 – November 1993*

**Computer Software Support Expert and Programmer:** Provided assistance worldwide by telephone, on-site visits and one-on-one training for IMF standard software and hardware. Assigned as primary support representative to the southeast Asian and Central Asian departments and alternate to the African and Middle Eastern departments. Responded to an average of 200 work orders per month exceeding set standards for quality, response and resolution time. Also assigned as assistant supervisor of Help Desk Team that provided support to over 2,800 users, and performed research and coordinated the technical components to standardize desktop systems routines including; configuration, network access and archive.

**KOH Systems/Department of Energy (DOE)**

Germantown, Maryland

*October 1991 – January 1992*

**Computer Systems Analyst/Programmer:** Liaison between the user community at the DOE and programmers to resolve special requests, custom programming, and troubleshooting issues. Member of the programming standards committee and assisted in development of in-house Clipper 5.x software applications including a database for candidate survey entry and tabulation project.

**U.S. Navy**

*November 1977 – October 1991*

Honorably discharged on October 2, 1991. Details of assignments and projects available on request.

Achieved the rank of Petty Officer First Class as a Cryptologist, then cross-trained to Data Processing. Eligible for the rank of Chief Petty Officer. Certified Top Secret (SBI) clearance level 1977-1991.